

## **Job Title: Learning Coach (Part-Time, Full-Time & Intern positions available)**

### **Who We Are:**

Engage Learning is a small but quickly-growing Oklahoma-based 501(c)(3) nonprofit. With our team of full-time and part-time employees, Engage Learning empowers students to shape their world through project-based, maker-focused, and STEM-intensive programs. For the last seven years, Engage has sought to create learning experiences in which students can explore meaningful projects while developing the vital 21st-century skills of creative problem-solving, critical thinking, collaboration, and communication. Engage has worked with a multitude of schools, hundreds of teachers, and thousands of PK-12 students since 2017.

### **What You'll Do:**

This position will be responsible for assisting with STEM activities and programming in assigned schools, STEM + Maker camps, clinics and community events.

### **The ideal candidate will have the following skills/attributes:**

- Excellent verbal and written communication skills.
- Excellent interpersonal and teamwork skills.
- Excellent organizational skills and attention to detail.
- Creative thinker with strong analytical and problem-solving skills.
- Ability to function well in a high-paced and at times stressful environment.
- Comfortable with various technologies and an eagerness to learn and improve those skills.
- Trustworthy and dependable; reliable transportation
- Knowledge base in science, technology, engineering and math
- Understands the engineering and design process
- Comfortable with various technologies and an eagerness to learn and improve those skills.
- Trustworthy and dependable; reliable transportation (willing to travel outside of the Tulsa area on occasion)
- Spanish-speaking skills preferred (not required)

### **Duties/Responsibilities:**

- Lead developmentally -appropriate, highly engaging hands-on lessons and activities for PK-12th grades for various settings including classroom, afterschool programming, maker camps and community/family events.
- Deliver high-quality developmentally-appropriate lessons and facilitate learning discussions (small group, whole group & individual)
- Supervise students and STEM lessons, activities, camps and community events
- Prepare projects, materials and resources for student learning
- Collaborate with other Engage team members to provide quality STEM experiences
- Assist with the organization, development, and coordination of special events/activities.
- Prepare projects, materials and resources for student learning
- Perform all other duties as assigned

### **Education and Experience:**

- Interest & Proficiency in one or more of the following STEM-related fields: CAD/ 3-D print design, Architecture, Aeronautics/Aerospace; Astronomy; Biology; Coding; Computer Science; Construction; Drones; Ecology; Electrical Engineering/Circuitry; Engineering (General); Earth Sciences; Mechanical Engineering; Physics; Robotics; Sports Sciences; Technical Theater Sound/Light Design
- For Full-Time consideration, Bachelor of Science Degree in one or more of the following: Education, Engineering, Mathematics, Science or a STEM-related field is preferred but not required.
- Experience working with children/youth in a learning environment (camp, museum, school setting, etc.)
- Background Checks will be conducted.

**Physical Requirements:**

- Prolonged periods of standing and walking.
- Must be able to lift up to 40 pounds at times.

**Salary Range:**

- Part-Time-/Paid Internship: \$15-\$20/hour based on experience
- Full-Time: \$40-50k per year based on experience

**Benefits:**

- Flexible work schedule
- Hybrid Working Model
- 10 days of paid time off (for full-time employees) in addition to major holidays
- 1.5 days of paid time off added for every additional year of employment (accrued monthly)
- Health insurance through BlueCross BlueShield (for full-time employees only)

***If interested in being considered for the position, please send your resume and a brief paragraph about yourself to: [stephanie@engagelearningok.com](mailto:stephanie@engagelearningok.com).***

***Note: Experience with 3-D modeling, coding, woodworking or other Maker projects? Optional: Submit a portfolio along with your resume for consideration.***